

SCE Registration Holds

HOLDS THAT CANNOT BE OVERRIDDEN		
Hold Code	Description	Who to contact
93	SCE – Returned Check	ANA & YL – Deepali Dave (714) 808-4657 CYPRESS – Renee Myles (714) 484-7043 WILSHIRE – Melda Lara (714) 992-9522
B1	Special Admit Student – CC	
B2	Special Admit Student - FC	
C3	Disciplinary Removal – SCE	**must speak to the Dean of that location** ANA & YL – Greg Schulz CYPRESS – Valentina Purtell Wilshire – Vaniethia Hubbard (Interim)
D3	Dean’s Approval Required	**must speak to the Dean of that location** ANA & YL – Greg Schulz CYPRESS – Valentina Purtell Wilshire – Vaniethia Hubbard (Interim)
DR	Duplicate Records	**must speak with Wilshire SCE** RaeLynn Holguin (714) 992-9521 or Leslie Livelo (714) 992-9520
E3	DSPS – SCE	must speak to Kim Bartlett, DSPS Coordinator or Denise Larsen at Cypress SCE (714) 484-7058
L1	Library Material/Fees – CC	Library at Cypress College (714) 484-7125
L2	Library Material/Fees – FC	Library at Fullerton College (714) 992-7039
M1	Bursar’s Hold – CC	Bursar’s Office at Cypress College (714) 484-7317
M2	Bursar’s Hold – FC	Bursar’s Office at Fullerton College (714) 992-7006
R1	Registrar’s Hold – CC	Admissions & Records at Cypress College (714) 484-7346
R2	Registrar’s Hold – FC	Admissions & Records at Fullerton College (714) 992-7075
T3	Transcript – SCE	**must contact Records Dept. at Wilshire** Cathy McKinstry (714) 992-9505 Shannon Ellis (714) 992-9506 Bobbie Wicker (714) 992-9504
UB	Balance Due on Account	**must contact the Wilshire SCE** Beverly Heasley (714) 992-9514 or Melda Lara (714) 992-9522

The following persons at your site may override all other codes not listed above:

Name Phone #

Name Phone #

Name Phone #

Name Phone #

HOLDS THAT CAN BE OVERRIDDEN	
Hold Code	Description
08	Spring Signature Page – FC
09	Sum/Fall Signature Page – FC
89	Spring Signature Page – CC
90	Sum/Fall Signature Page - CC
A1	Admissions Info Required - CC
A2	Admissions Info Required – FC
C1	Disciplinary Removal – CC
C2	Disciplinary Removal – FC
D1	Scholastic Dismissal – CC
D2	Scholastic Dismissal – FC
E1	DSPS – CC
E2	DSPS – FC
G1	Foundation – CC
I1	International Student Ctr – CC
I2	International Student Ctr – FC
J1	Career Center – CC
J2	Career Center – FC
J3	Career Center – SCE
S1	Student Services – CC
T1	Transcript – CC
T2	Transcript – FC

If in doubt, ask someone!